

# BARNES & POWERS SOUTH BUSINESS IMPROVEMENT DISTRICT

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## NOTICE OF REGULAR MEETING AND AGENDA

**DATE:** November 5, 2025

**TIME:** 9:00 a.m.

**LOCATION:** Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_OTRiN2U5ZjctM2FiNi00MmE4LWI2MDYtZDM1MzAxODE0NDUy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_OTRiN2U5ZjctM2FiNi00MmE4LWI2MDYtZDM1MzAxODE0NDUy%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%22d42bab28-fbd8-4e65-a395-965cf9ef152f%22%7d)

Meeting ID: 263 260 175 012 6  
Passcode: YY7Gs7fT

To attend via telephone, dial 720-547-5281 and enter Conference ID: 284 681 774#:

<b><u>Board of Directors</u></b>	<b><u>Office</u></b>	<b><u>Term Expires</u></b>
Timothy Seibert	President	May, 2029
Delroy Johnson	Secretary	May, 2027
Christopher S. Jenkins	Treasurer	May, 2029
David D. Jenkins	Assistant Secretary	May, 2029
Vacant	Assistant Secretary	May, 2027

### **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the September 24, 2025 regular board meeting (enclosure).
- F. Consider adoption of Resolution Regarding 2026 Annual Administrative Matters (enclosure).

**II. FINANCIAL MATTERS**

- A. Review and consider acceptance of Schedule of Cash Position, Schedule of Property Tax Collections (enclosure).
- B. Review and acknowledge Cash Access and Internal Controls Memorandum from CLA (enclosure).
- C. Conduct Public Hearing to Amend 2025 Budget; Adoption of Resolution to Amend 2025 Budget (enclosure).
- D. Conduct Public Hearing on the proposed 2026 Budget and consider adoption of Resolution to Adopt the 2026 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (enclosures).
- E. Authorize District Accountant to prepare the DLG-70 Certification of Tax Levies form for certification to the Board of County Commissioners and other interested parties.
- F. Discuss statutory requirements for an Audit. Consider approval of Engagement Letter with BiggsKofford to prepare 2025 Audit - \$6,000 (to be distributed).

**III. LEGAL MATTERS**

- A. 2025 Legislative Memorandum (enclosure).
- B. Spencer Fane LLP Updated Standard Terms and Conditions for Legal Services Engagement (enclosure).

**IV. MANAGER MATTERS**

- A. Discuss 2026 insurance requirements (public officials' liability, general liability, workers' compensation, comprehensive crime and authorize membership in the Special District Association for 2026 (enclosure).
  - 1. Consider Approval of Resolution Providing for Directors' Exclusion from Workers Compensation Coverage (enclosure).
- B. Consider Approval of CliftonLarsonAllen LLP 2026 Statement(s) of Work:
  - 1. Management Services (included in B&PN packet).
  - 2. Accounting & Advisory Services (included in B&PN packet).

**V. OTHER BUSINESS**

**VI. ADJOURNMENT**

**There are no remaining scheduled meetings for 2025.**